

**Town of Fort Mill Town Council  
Budget Workshop Minutes  
August 20, 2016  
8:00 am**

**Present:** Mayor Savage, Councilman Huntley, Councilman Helms, Councilman Shirey, and Councilwoman McCarley, Councilman Moody and Councilwoman Heemsoth were absent. Dennis Pieper, Manager and Virginia Burgess, Town Clerk, were present.

**The following press was notified of the meeting by email or fax in accordance of the Freedom of Information Act: The Herald; CN2; WRHI; Fort Mill Times and WBTV. The agenda was also posted on the board outside of the entrance to Town Hall the required length of time and on the Town website.**

Mayor Guynn Savage opened the meeting and led the pledge of allegiance.

**MINUTES**

Town Council Meeting Minutes for 8-08-2016

Councilwoman McCarley made a MOTION to approve the minutes of the 8-08-2016 meeting. SECONDED by Councilman Helms. Passed 5-0.

**PUBLIC COMMENT**

No one came forth to speak.

**NEW BUSINESS**

**New Business Item #1**

Acceptance of Safer Hiring Grant by Council.

Chipper Wilkerson, Fire Chief, explained to Council the terms of the FEMA Safer Hiring Grant that has been awarded the Fort Mill Fire Department. The Grant is in the amount of \$1,021,932 and the details of the grant award are listed below:

- Hiring of nine (9) full time firefighters for a period of two (2) years paying for salaries and fringe benefits.

- 180 day recruitment period – February start date.
- No firefighter lay-offs can occur during the 2-year performance period.
- Retention of the staffing is not required after the two (2) year performance period.

Mr. Wilkerson said that the the growth of the town and response area, the town's previous efforts in hiring firefighters and data from the planning and fire department as well as conducting JFPA compliant physicals annually and at hiring were all items that helped in Fort Mill being chosen to receive the award.

Mr. Wilkerson also informed Council that the turn out gear is already budgeted in the new budget year and due to space constraints, until the new fire department is built, he will wait as late as possible to start the new firefighters. He stated that they would make room for them in the existing fire station until they can move into the new facility.

Councilman Helms made a MOTION to accept the FEMA Safer Hiring Grant in the amount of \$1,021,932. SECONDED by Councilman Shirey. Passed 5-0.

#### New Business Item #2

York County Engineering Department is requesting that the Town of Fort Mill submit its proposed road improvement list by September 9, 2016. The following streets are recommended by staff for submittal. Additional streets can be added to the list by council if needed.

Councilwoman McCarley made a MOTION to approve the street list in the following order of importance:

1. A.O. Jones
2. Grier Street
3. Confederate Street
4. Kelly Court
5. Forrest Street
6. White Street

SECONDED by Councilman Helms. Passed 5-0.

#### New Business Item #3

Memorandum of Understanding – Agreement to provide for temporary transfer of law enforcement officers to the York County Sheriff's Office for assignment to the York County Multi-Jurisdictional Drug Enforcement Unit or the York County Multi-Jurisdictional Highway Interdiction Team.

Police Chief, Jeff Helms, explained to Council that due to new requirements, that these Memorandum of Understandings for Business Items #3 and #4 need to be accepted by

Council and signed by the Mayor and Town Manager. It is being brought before Council as a formality to get it accepted and signed by the proper representatives.

Councilwoman McCarley made a MOTION to approve the Memorandum of Understanding in New Business Items #3. SECONDED by Councilman Shirey. Passed 5-0.

#### **New Business Item #4**

Memorandum of Understanding – Agreement to provide for temporary transfer of law enforcement officers to the York County Sheriff's Office for assignment to the York County Multi-Jurisdictional Forensic Services Unit.

Councilwoman McCarley made a MOTION to approve the Memorandum of Understanding in New Business Item #4. SECONDED by Councilman Helms. Passed 5-0.

### **INFORMATION/DISCUSSION**

#### **Information/Discussion Item #1**

Presentation and discussion of the proposed FY 2016-2017 budget for the Town of Fort Mill.

Chantay Boulter, Finance Director, went over the proposed budget for FY 2016-2017. There was much discussion between council and staff. The proposed budget has been attached as Schedule A.

### **ADJOURN**

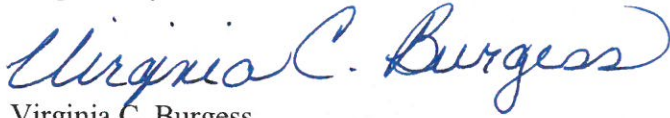
The following press was notified of the meeting by email or fax in accordance of the Freedom of Information Act: The Herald; CN2; WRHI; Fort Mill Times and WBTV. The agenda was also posted on the board outside of the entrance to Town Hall the required length of time and on the Town website.

Councilman Helms made a MOTION to adjourn. SECONDED by Councilwoman McCarley. Passed 5-0.

The meeting adjourned at 2:02 pm.

**The following press was notified of the meeting by email or fax in accordance of the Freedom of Information Act: The Herald; CN2; WRHI; Fort Mill Times and WBTV. The agenda was also posted on the board outside of the entrance to Town Hall the required length of time and on the Town website.**

Respectfully Submitted:

A handwritten signature in blue ink that reads "Virginia C. Burgess". The signature is fluid and cursive, with the first name "Virginia" being more prominent.

Virginia C. Burgess  
Town Clerk

Date approved by Council: 9/12/16



## FY 2016-2017 Budget Calendar

<b>Preparation Phase</b>	
Town Manager Sends Budget Instructions to Dept. Directors	May 25, 2016
Department Requests due to Town Manager	June 24, 2016
Town Manager Meets with Department Directors to Review and Evaluate Department Requests	July 5 – 8, 2016
Budget Preparation	July 11 – 31, 2016
<b>Adoption Phase</b>	
Council Budget Workshop: Draft Budget Submitted to Council	August 18, 2016
Council Budget Workshop	<i>Schedule as Needed</i>
Town Manager's Recommended Budget Submitted to Council	September 8, 2016
First Reading of Budget Ordinance	September 12, 2016
First Reading of Millage Rate Ordinance	September 12, 2016
Budget Public Hearing	September 12, 2016
Second Reading of Budget Ordinance	September 26, 2016
Second Reading of Millage Rate Ordinance	September 26, 2016
Fiscal Year 2016-17 Begins	October 1, 2016
Fiscal Year 2016-17 Ends	September 30, 2017
<b>Budget Public Hearing Advertisements</b>	
Budget Public Hearing Advertised (Fort Mill Times)	<b>On/Before Aug. 28 2016</b>
Budget Public Hearing Advertised (Rock Hill Herald)	<b>On/Before Aug. 28, 2016</b>

# Town Manager's Budget Message



such as: town council, municipal court, administration, police, fire, public works, parks and recreation, and debt service.

- The **Gross Revenue Fund** is an “enterprise” fund that is used to account for operations that are financed and operated in a manner similar to a private business. The Gross Revenue Fund is used to account for all activities related to the town’s water and sewer operations.
- The **Capital Projects Fund** is used to account for financial resources expended for the acquisition, construction, or improvement of major capital facilities (other than utility projects, which are budgeted under the Gross Revenue Fund). These resources may be used for one-time capital costs or for specific projects spanning more than one fiscal year.
- The **Stormwater Utility Fund** is a newly established ‘enterprise’ fund that will be used to account for operations that are financed and operated in a manner similar to a private business. The Stormwater Utility Fund will be used to account for all activities related to the town’s stormwater operations.

These four funds, together, make up the total combined budget for the Town of Fort Mill.

## **TOTAL COMBINED BUDGET SUMMARY**

As presented in the attached budget document, the total combined expenditures for FY 16/17 are budgeted at \$40,442,170. Compared to the previous fiscal year, the FY 16/17 budget is projected to grow by \$4,460,321, a net increase of 12.4% amongst all four funds.

As required by state law, the recommended budgets for all four funds – the General Fund, Gross Revenue Fund, Capital Projects Fund and Stormwater Utility Fund – are in balance, with projected revenues equal to the total budgeted expenditures.

The General Fund budget, which supports the general governmental operations of the town, will grow by \$2,036,329 an increase of 15.1% compared to the previous year. The Gross Revenue Fund budget, which accounts for the town’s water and sewer operations (including debt service on water and sewer capital projects), will decrease by \$532, or 0.0%, compared to FY 15/16. The Capital Projects Fund budget, which provides single year appropriations for significant capital projects, will increase by \$2,845,000, or 141.9%, compared to last year’s budget. The Stormwater Utility Fund, which accounts for the Town’s stormwater activity, will decrease by \$420,475 or -37.2% compared to FY 15/16.

- *Street Acceptance Fees:* This is a new budget item. The projected revenue is \$4,000. Developers will be charged \$2.00 per linear feet of street/road. The fee is included in the fee schedule.
- *York County Recreation Allotment:* The projected revenue is \$146,755, an increase of \$71,755, or 95.7% compared to the previous fiscal year. The increase reflects the County's response to the demand on recreational programs and services within the Town limits.
- *Hospitality Tax Transfer:* The recommended budget includes a transfer from the Hospitality Tax Fund to the General Fund to offset the cost of tourism-related expenditures. The recommended transfer for FY 16/17 is currently budgeted at \$130,000. This is a decrease of -\$30,000, or -18.8/%, compared to the previous year's budget. The transfer is made up of 90% of the salary and benefits of the town's Events & Media Coordinator, and a portion of employee salaries, benefits and overtime costs attributed to planning, organizing, securing and staging the SC Strawberry Festival. Previously, tourism-related advertising was included with the understanding that those costs could be recovered through the York County Htax grant process. The Town is no longer eligible for these grant funds.
- *Capital Projects Transfer:* The recommended budget includes a transfer of \$500,000 from the Capital Projects Fund to the General Fund to offset some of the cost associated with capital purchases (equipment & vehicles).
- *Fund Balance Appropriation:* The recommended budget does not include a fund balance appropriation for FY 2016/17.
- *Federal Grant:* The Fort Mill Fire Department was awarded a SAFER grant from the Department of Homeland Security in the amount of \$1,021,932 to fund salary and fringe costs for nine firefighters at 100% over the next two years. The FY 2016/17 budget recommended amount is \$361,580.

### **General Fund Expenditure Highlights**

The total expenditures within the recommended General Fund budget are projected to grow by \$2,036,328, or 15.1%, compared to FY 15/16. The largest year-over-year increases will be seen in the following departmental budgets: Police (**+\$618,069, 14.7%**); Administration (**+\$505,513, 33.4%**); Fire (**+\$329,445, 12.7%**).

The items below outline some of the significant changes from the FY 15/16 budget:

- *Cost-of-Living Adjustments:* The recommended budget includes a 3% cost-of-living adjustment for existing employees. This adjustment was included for three primary



vehicles: Administration (2), Police (3), Sanitation (2), Streets (2), Fire (2) and Recreation (2).

Additional capital purchases include lawnmowers & trailers (\$19,000), 15 portable radios (\$92,000), vehicle camera systems (\$18,000), technology items (\$135,877), renovations to the current Town Hall building and the new location at the old Comporium Communications site at 210 Tom Hall Street (\$400,526) and playground surfacing (\$65,000).

- *Contingency:* The recommended budget includes a significant appropriation to the Non-Departmental Contingency line item. This \$270,826 appropriation may be used to cover unexpected costs that arise during the upcoming fiscal year, or alternatively, may roll into the fund balance at the end of FY 16/17 and be used for other items in subsequent budget years.
- *Debt Repayment:* Debt payments increased by \$77,838 primarily due to the 2015 Lease Purchase coming on line. The arrangement funded public works vehicles/equipment totaling \$512,000.

- *New Positions & Transfers:* The recommended budget includes four new positions and one transfer:
  - Locate Specialist (1) – To be shared by Water Maint. & Sewer Maint. – 50% each
  - Crewman (1) – Water Maint.
  - Equipment Operator (1) – To be shared by Water Maint. & Sewer Maint. – 50% each
  - Crewman (1) – Sewer Maint.
  - Utilities Coordinator (1) – Transfer from Stormwater to Water/Sewer Admin.
  
- *Noteworthy Projects:* The following noteworthy projects have been recommended for funding in the FY 16/17 budget:
  - Contracted Services
    - Large Meter Testing (\$8,000)
    - CIPP Installation for Academy St. Shops (\$30,000)
    - Manhole Rehab. (\$35,000)
    - Root Control (\$20,000)
  - Professional Services:
    - GIS Work Order Generation System (\$50,000)
    - SC 811 (\$5,000)
    - Master Plan Update (\$30,000)
    - Inflow & Infiltration Study (\$20,000)
    - Water System Modeling (\$30,000)
    - Water Tank Design (\$350,000)
  
- *Capital Expenditures:* The total amount dedicated for capital expenses in the FY 16/17 recommended budget will be \$11,244,675. This is a net decrease of \$472,820, or -4.0%, compared to last year's budget. The capital budget includes (and will be funded in part by the fund balance appropriation\*):
  - Tapping Machine (\$4,000)- Water Maint.
  - Waterline Upgrades (\$20,000) – Water Maint.
  - 36" Roll Feed Plotter Printer (\$10,000) – Water/Sewer Admin.
  - Waste Treatment Plant Upgrade (\$10,946,675)\*
  - Elm Street Waterline Replacement (\$90,000)
  - Sidney Johnson Street Waterline (\$70,000)
  - Two - ½ Ton Trucks (\$44,000) – Water Maint.
  - Dump Truck (\$44,000) – Shared between Water Maint. & Sewer Maint (50%)
  - One – ¾ ton Truck (\$36,000) – Sewer Maint.
  
- *Gross Revenue Allocation:* The Gross Revenue Allocation covers expenses incurred in the General Fund and allocated to the Gross Revenue Fund. The Gross Revenue Allocation is set at 30% of the total expenditures incurred by the Administration and Council budgets.

## **CAPITAL PROJECTS FUND**

The recommended Capital Projects Fund budget for FY 16/17 is in balance at \$4,850,000.

### **Capital Projects Fund Revenue Highlights**

Revenue in the Capital Projects Fund is divided into two separate pots of money: Capital Projects Revenue (non-restricted) and Hospitality Tax Revenue (restricted). Capital Projects revenue is non-restricted and may be used for any capital expenditure. Hospitality Tax funds are restricted by state law and may only be used for tourism related expenditures.

The recommended FY 16/17 budget anticipates a total of \$4,475,000 in revenues available for non-restricted capital projects. The majority of these funds (\$4,462,000) will be appropriated from the Capital Projects Fund fund balance. Following completion of the FY 14/15 annual audit, the Council voted to transfer \$3,500,000 in surplus funds from the General Fund to the Capital Projects Fund. The FY 16/17 budget continues the practice of utilizing surplus funds from prior years to fund one-time capital expenditures. An additional \$10,000 is expected from the sale of spaces in the new mausoleum and interest income of \$3,000.

The recommended budget also anticipates \$375,000 in restricted Hospitality Tax Fund revenues. These funds will be generated by the town's 2% hospitality tax on prepared food and beverages. The budget does not include hospitality tax grant funds from York County as the Town is no longer eligible.

Combined, the recommended Capital Projects Fund budget includes a total of \$4,850,000 in revenues, an increase of \$2,845,000, or 141.9%, from FY 15/16.

### **Capital Projects Fund Expenditure Highlights**

The total expenditures within the recommended Capital Projects Fund budget are expected to increase by \$2,845,000, or 141.9%, compared to FY 15/16.

A total of \$4,475,000 has been recommended for non-restricted capital projects, including the following:

- Capital Projects
  - Fire Station #2 Renovation: \$2,000,000
  - Property Acquisition for New Town Hall location: \$1,200,000
  - Sidewalk Projects: \$100,000
  - CMAQ Grant Matching Funds: \$150,000
  - Accounting/Utility Billing Software & Related Expense: \$500,000

## **STORMWATER UTILITY FUND**

The recommended Stormwater Utility Fund budget for FY 16/17 is in balance at \$710,000.

### **Stormwater Fund Revenue Highlights**

The total revenues within the recommended Stormwater Fund budget are projected to see a decrease of \$420,475, or -37.2%, compared to the previous fiscal in large part due to no Fund balance appropriation.

### **Stormwater Fund Expenditure Highlights**

The total expenditures within the recommended Stormwater Fund budget are expected in balance with projected revenues and expected to decrease by \$420,475, or -37.2%, compared to FY 15/16.

The items below outline some of the significant changes from the FY 15/16 budget:

- *Cost-of-Living Adjustments:* Similar to the General Fund budget, the recommended budget for the Stormwater Fund includes a 3% cost-of-living adjustment for existing employees.
- *New Positions & Transfers:* The recommended budget includes one new position and one transfer:
  - Crewman (1)
  - Position transfer from Stormwater to Water/Sewer Admin.
- *Noteworthy Operating Items/Projects:* The following noteworthy items have been recommended for funding in the FY 16/17 budget:
  - Professional services
    - Engineering Consultant – Master Planning (\$55,000)
    - System Mapping – GIS assistance through Catawba Cog (\$5,000)
- *Capital Expenditures:* There are no capital items recommended for FY 2016/17.

*Contingency:* The recommended budget includes an appropriation to the Contingency line item of \$135,801 which may be used to cover unexpected costs that arise during the upcoming fiscal year, or alternatively, may roll into the fund balance at the end of FY 16/17 and be used for other items in subsequent budget years



**DRAFT**

# **Total Combined Budget**



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**General Fund**



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- *Debt Repayment:* Debt payments increased by \$77,838 primarily due to the 2015 Lease Purchase coming on line. The arrangement funded public works vehicles/equipment totaling \$512,000.



## GENERAL FUND REVENUES

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Total Miscellaneous</b>	<b>598,502</b>	<b>512,060</b>	<b>587,800</b>	<b>769,657</b>	<b>181,857</b>	<b>30.9%</b>
<b>Investment Earnings</b>						
Interest Income	3,527	5,000	5,000	5,000	0	0.0%
<b>Total Investment Earnings</b>	<b>3,527</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>
<b>Grants</b>						
State Grant	0	0		0	0	#DIV/0!
Federal Grant	0	0	25,000	361,580	336,580	1346.3%
<b>Total Grants</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>361,580</b>	<b>336,580</b>	<b>1346.3%</b>
<b>Other Financing Sources</b>						
Sale of Fixed Assets	21,750	10,000	10,000	10,000	0	0.0%
Capital Lease Proceeds	850,000	850,000	530,000	0	(530,000)	-100.0%
Insurance Proceeds	112,365	0	42,007	23,171	(18,836)	-44.8%
Transfer In - Hospitality Tax	172,310	168,931	160,000	130,000	(30,000)	-18.8%
Transfer In - Gross Revenue Fund	11,487	14,867	0	0	0	#DIV/0!
Transfer In - Capital Projects Fund	0	0	0	500,000	500,000	#DIV/0!
Transfer In - Stormwater Fund	0	0	0	0	0	#DIV/0!
Appropriation of Fund Balance	0	0	75,000	0	(75,000)	-100.0%
<b>Total Other Financing Sources</b>	<b>1,167,912</b>	<b>1,043,798</b>	<b>817,007</b>	<b>663,171</b>	<b>(153,836)</b>	<b>-18.8%</b>
<b>Total Revenues</b>	<b>12,033,379</b>	<b>10,654,367</b>	<b>13,488,316</b>	<b>15,524,645</b>	<b>2,036,329</b>	<b>15.1%</b>

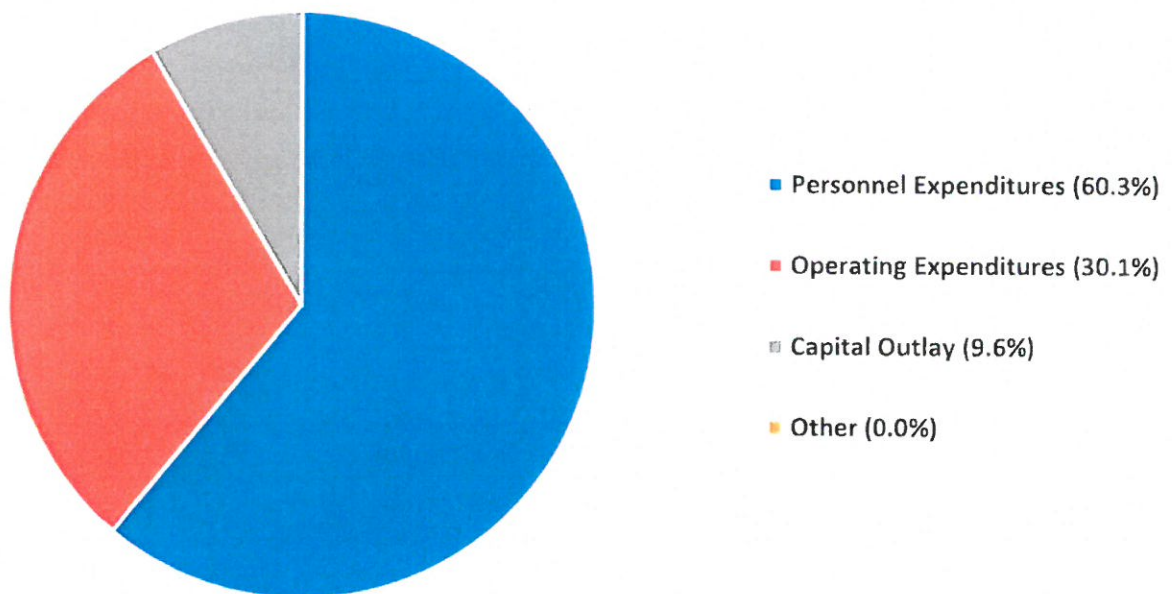
# Expenditure Summary

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## Expenditures by Type

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
Personnel Expenditures	5,795,862	6,450,545	8,623,953	9,895,696	1,271,743	14.7%
Operating Expenditures	3,247,369	3,449,348	4,326,236	4,943,311	617,075	14.3%
Capital Outlay	1,298,830	480,926	1,204,436	1,571,903	367,467	30.5%
Other Financing Uses	1,025,000	1,897,346	0	0	0	#DIV/0!
Subtotal	11,367,060	12,278,165	14,154,625	16,410,910	2,256,285	15.9%
Gross Revenue Allocation	(462,000)	(511,723)	(666,309)	(886,265)	(219,956)	33.0%
<b>Total</b>	<b>10,905,060</b>	<b>11,766,442</b>	<b>13,488,316</b>	<b>15,524,645</b>	<b>2,036,328</b>	<b>15.1%</b>

**FY 2016-17 Expenditures by Type (As % of Total Budget)**



\* Percentages include expenditures (\$886,265) incurred in the General Fund and allocated to the Gross Revenue Fund.

## ADMINISTRATION

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
Machinery & Equipment	0	0	0	0	0	#DIV/0!
Other Outlay	0	0	0	380,000	380,000	#DIV/0!
Transportation		60,816	43,000	48,000	5,000	11.6%
<b>Total Capital Outlay</b>	<b>11,719</b>	<b>60,816</b>	<b>78,000</b>	<b>441,000</b>	<b>363,000</b>	<b>465.4%</b>
<b>Administration Subtotal</b>	<b>1,432,725</b>	<b>1,653,595</b>	<b>2,163,554</b>	<b>2,885,716</b>	<b>722,162</b>	<b>33.4%</b>
Gross Revenue Allocation	(448,328)	(498,942)	(649,066)	(865,715)	(216,649)	33.4%
<b>Administration Total</b>	<b>984,397</b>	<b>1,154,653</b>	<b>1,514,488</b>	<b>2,020,001</b>	<b>505,513</b>	<b>33.4%</b>

## MUNICIPAL COURT

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	62,457	69,384	91,574	118,900	27,326	29.8%
Salaries - Overtime	160	13	0	0	0	#DIV/0!
FICA	4,733	5,241	7,005	9,096	2,091	29.9%
SC Law Enforcement Retirement	0		0	0	0	#DIV/0!
SC Retirement	6,685	5,005	4,228	8,829	4,601	108.8%
SC Deferred Compensation	261	261	260	520	260	100.0%
Medical Insurance	5,012	5,250	5,460	11,450	5,990	109.7%
Workers Compensation	177	73	211	196	(15)	-7.1%
<b>Total Personnel</b>	<b>79,485</b>	<b>85,227</b>	<b>108,738</b>	<b>148,991</b>	<b>40,253</b>	<b>37.0%</b>
<b>Operating Expenses</b>						
Contracted Services	0	0	0	0	0	#DIV/0!
Uniforms	0	0	100	1,000	900	900.0%
Materials & Supplies	969	1,457	3,500	6,000	2,500	71.4%
Telephone	2,993	2,955	3,000	3,500	500	16.7%
Travel & Training	475	802	1,000	2,000	1,000	100.0%
Memberships/Dues/Subscriptions	469	138	500	1,000	500	100.0%
Postage	167	398	500	500	0	0.0%
Miscellaneous Expenses	0	73	500	500	0	0.0%
Professional Services	28,630	17,443	44,000	25,000	(19,000)	-43.2%
Service Contracts	0	0	0	0	0	#DIV/0!
Jury Trials	160	100	2,000	2,000	0	0.0%
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>33,863</b>	<b>23,365</b>	<b>55,100</b>	<b>41,500</b>	<b>(13,600)</b>	<b>-24.7%</b>
<b>Capital Outlay</b>						
Computer Outlay	0	0	0	0	0	#DIV/0!
Machinery & Equipment	0	0	0	0	0	#DIV/0!
Other Outlay	0	0	5,000	0	(5,000)	-100.0%
Transportation	0	0	0	0	0	#DIV/0!
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>(5,000)</b>	<b>-100.0%</b>
<b>Municipal Court Total</b>	<b>113,348</b>	<b>108,591</b>	<b>168,838</b>	<b>190,491</b>	<b>21,653</b>	<b>12.8%</b>

## POLICE

	FY 13/14 Actual	FY 14/15 Actual	FY15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Capital Outlay</b>						
Computer Outlay	7,256	10,008	75,300	111,377	36,077	47.9%
Machinery & Equipment	17,612	47,627	18,516	103,000	84,484	456.3%
Other Outlay	13,325	0	11,518	20,526	9,008	78.2%
Transportation	47,730	102,364	157,302	86,500	(70,802)	-45.0%
<b>Total Capital Outlay</b>	<b>85,923</b>	<b>159,999</b>	<b>262,636</b>	<b>321,403</b>	<b>58,767</b>	<b>22.4%</b>
<b>Police Total</b>	<b>3,017,727</b>	<b>3,358,497</b>	<b>4,191,401</b>	<b>4,809,470</b>	<b>618,069</b>	<b>14.7%</b>

## PARKS & RECREATION

	FY 13/14 Actual	FY 14/15 Actual	FY15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	275,198	286,521	300,848	366,808	65,960	21.9%
Salaries - Overtime	2,404	2,357	3,090	6,000	2,910	94.2%
FICA	20,511	20,976	23,251	28,520	5,269	22.7%
SC Retirement	26,328	28,091	29,595	39,536	9,941	33.6%
SC Deferred Compensation	1,286	696	1,733	2,232	499	28.8%
Medical Insurance	33,170	39,661	49,427	55,262	5,835	11.8%
Workers Compensation	3,005	3,212	4,017	4,799	782	19.5%
<b>Total Personnel</b>	<b>361,902</b>	<b>381,514</b>	<b>411,961</b>	<b>503,157</b>	<b>91,196</b>	<b>22.1%</b>
<b>Operating Expenses</b>						
Uniforms	2,449	2,107	1,690	1,990	300	17.8%
Materials & Supplies	23,147	23,817	29,700	28,400	(1,300)	-4.4%
Vehicle Maintenance	3,713	4,943	2,500	2,500	0	0.0%
Gas, Oil, Grease	11,428	8,957	8,000	8,000	0	0.0%
Electricity	32,348	35,448	27,000	27,000	0	0.0%
Telephone	9,298	10,009	8,500	8,500	0	0.0%
Contracted Services	93,539	94,521	90,586	96,696	6,110	6.7%
Equipment Repairs	3,746	5,202	5,500	5,500	0	0.0%
Travel & Training	3,639	4,478	4,350	5,800	1,450	33.3%
Water & Heat	15,082	15,422	12,000	12,000	0	0.0%
Memberships/Dues/Subscriptions	5,560	5,359	4,575	5,175	600	13.1%
Advertising	3,735	5,412	7,600	7,500	(100)	-1.3%
Athletic Program Supplies	69,510	76,278	81,128	108,138	27,010	33.3%
Buildings & Grounds Maint.	18,242	30,772	32,000	32,000	0	0.0%
Miscellaneous Expenses	578	555	500	500	0	0.0%
Professional Services	32,005	49,931	32,500	117,000	84,500	260.0%
Projects & Equipment	0	0	0	0	0	#DIV/0!
Festivities	9,028	7,905	13,250	24,750	11,500	86.8%
Service Contracts	3,989	7,295	12,100	11,100	(1,000)	-8.3%
Equipment Rental	0	0	1,600	1,600	0	0.0%
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Employee Assistance Program	0	0	0	0	0	#DIV/0!
Spring Festival Expenses	270,212	249,792	230,000	230,000	0	0.0%
<b>Total Operating</b>	<b>611,248</b>	<b>638,203</b>	<b>605,079</b>	<b>734,149</b>	<b>129,070</b>	<b>21.3%</b>
<b>Capital Outlay</b>						
Computer Outlay	0	4,357	0	0	0	#DIV/0!
Machinery & Equipment	0	24,673	37,000	4,000	(33,000)	-89.2%
Other Outlay	15,198	69,936	55,000	65,000	10,000	18.2%



## PW ADMINISTRATION

	FY13/14 Actual	FY 14/15 Actual	FY15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	40,822	36,140	37,131	76,487	39,356	106.0%
Salaries - Overtime	0	0	0	0	0	#DIV/0!
FICA	3,092	2,931	2,841	5,851	3,010	105.9%
SC Retirement	4,346	3,950	4,101	8,830	4,729	115.3%
SC Deferred Compensation	183	130	130	260	130	100.0%
Medical Insurance	3,572	2,631	2,730	5,725	2,995	109.7%
Workers Compensation	347	259	297	612	315	106.1%
<b>Total Personnel</b>	<b>52,361</b>	<b>46,041</b>	<b>47,230</b>	<b>97,765</b>	<b>50,535</b>	<b>107.0%</b>
<b>Operating Expenses</b>						
Uniforms	175	83	400	725	325	81.3%
Materials & Supplies	1,990	1,748	5,000	6,200	1,200	24.0%
Vehicle Maintenance	5,427	19	1,000	1,000	0	0.0%
Gas, Oil, Grease	726	444	1,000	1,000	0	0.0%
Electricity	9,461	10,068	10,540	10,540	0	0.0%
Telephone	11,129	10,826	11,300	13,000	1,700	15.0%
Travel & Training	1,434	0	1,700	2,200	500	29.4%
Water & Heat	1,267	1,267	1,160	1,200	40	3.4%
Memberships/Dues/Subscriptions	1,080	1,318	2,053	2,609	556	27.1%
Advertising	0	37	200	200	0	0.0%
Buildings & Grounds Maint.	1,243	1,649	2,000	2,000	0	0.0%
Miscellaneous Expenses	107	620	500	500	0	0.0%
Professional Services	0	603	1,000	1,000	0	0.0%
Service Contracts	613	736	3,000	3,000	0	0.0%
Phase II Stormwater	0	0	0	0	0	#DIV/0!
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Pre-employment Expense	335	651	700	1,000	300	42.9%
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>34,987</b>	<b>30,069</b>	<b>41,553</b>	<b>46,174</b>	<b>4,621</b>	<b>11.1%</b>
<b>Capital Outlay</b>						
Computer Outlay	581	0	0	0	0	#DIV/0!
Machinery & Equipment	0	0	0	0	0	#DIV/0!
Other Outlay	0	0	0	0	0	#DIV/0!
Transportation	0	0	0	0	0	#DIV/0!
<b>Total Capital Outlay</b>	<b>581</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>PW Administration Total</b>	<b>87,930</b>	<b>76,110</b>	<b>88,783</b>	<b>143,939</b>	<b>55,156</b>	<b>62.1%</b>

## PW STREETS

	FY 13/14 Actual	FY14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	75,101	119,350	190,797	181,923	(8,874)	-4.7%
Salaries - Overtime	4,052	6,626	2,000	4,000	2,000	100.0%
FICA	5,849	9,225	14,749	14,223	(526)	-3.6%
SC Retirement	8,452	13,722	21,274	21,441	167	0.8%
SC Deferred Compensation	578	938	1,300	1,430	130	10.0%
Medical Insurance	12,675	21,205	37,447	29,102	(8,345)	-22.3%
Workers Compensation	2,346	3,859	6,304	6,080	(224)	-3.6%
<b>Total Personnel</b>	<b>109,052</b>	<b>174,925</b>	<b>273,871</b>	<b>258,199</b>	<b>(15,672)</b>	<b>-5.7%</b>
<b>Operating Expenses</b>						
Uniforms	1,741	3,636	6,850	5,463	(1,387)	-20.2%
Materials & Supplies	4,165	4,849	20,500	21,300	800	3.9%
Vehicle Maintenance	35,616	26,688	20,000	20,000	0	0.0%
Gas, Oil, Grease	23,065	16,620	40,000	40,000	0	0.0%
Electricity	167,544	173,044	200,000	225,000	25,000	12.5%
Telephone		0	100	100	0	0.0%
Travel & Training	0	0	1,200	2,150	950	79.2%
Memberships/Dues/Subscriptions	184	0	114	291	177	155.3%
Contracted Services	44,751	53,150	100,000	100,000	0	0.0%
Equipment Repairs	6,873	22,644	20,000	20,000	0	0.0%
Tree Trimming	5,750	5,550	10,000	10,000	0	0.0%
Street Repairs	53,078	39,093	100,000	100,000	0	0.0%
Equipment Rental	0	0	1,000	1,000	0	0.0%
Service Contracts	178	293	0	0	0	#DIV/0!
Miscellaneous Expenses	74	450	500	500	0	0.0%
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>343,019</b>	<b>346,017</b>	<b>520,264</b>	<b>545,804</b>	<b>25,540</b>	<b>4.9%</b>
<b>Capital Outlay</b>						
Computer Outlay	0	0	0	0	0	#DIV/0!
Machinery & Equipment	0	0	100,500	0	(100,500)	-100.0%
Other Outlay	0	0	0	0	0	#DIV/0!
Transportation	8,682	0	145,000	215,000	70,000	48.3%
<b>Total Capital Outlay</b>	<b>8,682</b>	<b>0</b>	<b>245,500</b>	<b>215,000</b>	<b>(30,500)</b>	<b>-12.4%</b>
<b>PW Streets Total</b>	<b>460,753</b>	<b>520,942</b>	<b>1,039,635</b>	<b>1,019,003</b>	<b>(20,632)</b>	<b>-2.0%</b>

# PW GARAGE

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	43,460	54,917	85,502	88,061	2,559	3.0%
Salaries - Overtime	776	927	5,000	5,000	0	0.0%
FICA	2,935	3,788	6,923	7,119	196	2.8%
SC Retirement	4,716	6,109	9,987	10,735	748	7.5%
SC Deferred Compensation	261	338	520	520	0	0.0%
Medical Insurance	7,827	9,401	16,725	14,604	(2,121)	-12.7%
Workers Compensation	709	1,090	1,588	1,633	45	2.8%
<b>Total Personnel</b>	<b>60,685</b>	<b>76,570</b>	<b>126,245</b>	<b>127,672</b>	<b>1,427</b>	<b>1.1%</b>
<b>Operating Expenses</b>						
Uniforms	880	887	2,200	1,550	(650)	-29.5%
Materials & Supplies	4,949	19,864	17,500	10,000	(7,500)	-42.9%
Vehicle Maintenance	1,012	2,024	2,000	2,000	0	0.0%
Gas, Oil, Grease	3,880	4,614	8,000	8,000	0	0.0%
Electricity	4,816	5,347	6,000	7,000	1,000	16.7%
Memberships/Dues/Subscriptions	220	216	556	2,284	1,728	310.8%
Telephone	4,367	4,711	7,200	7,200	0	0.0%
Contracted Services	0	0	250	250	0	0.0%
Equipment Repairs	0	0	0	0	0	#DIV/0!
Travel & Training	0	0	800	850	50	6.3%
Water & Heat	4,408	4,939	8,000	8,000	0	0.0%
Buildings & Grounds Maint.	5,074	10,741	8,000	8,000	0	0.0%
Miscellaneous Expenses		0	500	500	0	0.0%
Other Insurance Expense		0	0	0	0	#DIV/0!
Employee Assistance Program		0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>29,606</b>	<b>53,343</b>	<b>61,006</b>	<b>55,634</b>	<b>(5,372)</b>	<b>-8.8%</b>
<b>Capital Outlay</b>						
Computer Outlay	0		0	0	0	#DIV/0!
Machinery & Equipment	0	14,457	10,000	0	(10,000)	-100.0%
Other Outlay	0		0	0	0	#DIV/0!
Transportation	0		0	0	0	#DIV/0!
<b>Total Capital Outlay</b>	<b>0</b>	<b>14,457</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>	<b>-100.0%</b>
<b>PW Garage Total</b>	<b>90,290</b>	<b>144,370</b>	<b>197,251</b>	<b>183,306</b>	<b>(13,945)</b>	<b>-7.1%</b>

**DRAFT**

# Gross Revenue Fund



- *New Positions & Transfers:* The recommended budget includes four new positions and one transfer:
  - Locate Specialist (1) – To be shared by Water Maint. & Sewer Maint. – 50% each
  - Crewman (1) – Water Maint.
  - Equipment Operator (1) – To be shared by Water Maint. & Sewer Maint. – 50% each
  - Crewman (1) – Sewer Maint.
  - Utilities Coordinator (1) – Transfer from Stormwater to Water/Sewer Admin.
  
- *Noteworthy Projects:* The following noteworthy projects have been recommended for funding in the FY 16/17 budget:
  - Contracted Services
    - Large Meter Testing (\$8,000)
    - CIPP Installation for Academy St. Shops (\$30,000)
    - Manhole Rehab. (\$35,000)
    - Root Control (\$20,000)
  - Professional Services:
    - GIS Work Order Generation System (\$50,000)
    - SC 811 (\$5,000)
    - Master Plan Update (\$30,000)
    - Inflow & Infiltration Study (\$20,000)
    - Water System Modeling (\$30,000)
    - Water Tank Design (\$350,000)
  
- *Capital Expenditures:* The total amount dedicated for capital expenses in the FY 16/17 recommended budget will be \$11,244,675. This is a net decrease of \$472,820, or -4.0%, compared to last year's budget. The capital budget includes (and will be funded in part by the fund balance appropriation\*):
  - Tapping Machine (\$4,000)- Water Maint.
  - Waterline Upgrades (\$20,000) – Water Maint.
  - 36" Roll Feed Plotter Printer (\$10,000) – Water/Sewer Admin.
  - Waste Treatment Plant Upgrade (\$10,946,675)\*
  - Elm Street Waterline Replacement (\$90,000)
  - Sidney Johnson Street Waterline (\$70,000)
  - Two - ½ Ton Trucks (\$44,000) – Water Maint.
  - Dump Truck (\$44,000) – Shared between Water Maint. & Sewer Maint (50%)
  - One – ¾ ton Truck (\$36,000) – Sewer Maint.
  
- *Gross Revenue Allocation:* The Gross Revenue Allocation covers expenses incurred in the General Fund and allocated to the Gross Revenue Fund. The Gross Revenue Allocation is set at 30% of the total expenditures incurred by the Administration and Council budgets.

## GROSS REVENUE FUND REVENUES

	FY 13/14 Actual	FY14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Taxes</b>						
Taxes	0	0	0	0	0	#DIV/0!
<b>Total Taxes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Fines, Fees, Lic. &amp; Permits</b>						
Water Taps	1,185,235	762,000	725,274	747,050	21,776	3.0%
Sewer Taps	1,446,140	900,000	789,600	813,600	24,000	3.0%
<b>Total Fines, Fees, Lic &amp; Permits</b>	<b>2,631,375</b>	<b>1,662,000</b>	<b>1,514,874</b>	<b>1,560,650</b>	<b>45,776</b>	<b>3.0%</b>
<b>Charges for Services</b>						
Water Sales & Penalties	3,008,549	2,454,289	2,932,430	3,206,390	273,960	9.3%
Sewer Revenue	2,552,929	2,416,791	2,738,850	2,958,920	220,070	8.0%
Riverview Water Sales	171,899	159,120	162,450	167,220	4,770	2.9%
Tega Cay Water Sales	283,161	297,024	458,460	481,050	22,590	4.9%
York County Water Sales	3	0	0	0	0	#DIV/0!
<b>Total Charges for Services</b>	<b>6,016,541</b>	<b>5,327,224</b>	<b>6,292,190</b>	<b>6,813,580</b>	<b>521,390</b>	<b>8.3%</b>
<b>Intergovernmental</b>						
Tega Cay Water Line Payment	20,000	20,000	20,000	0	(20,000)	-100.0%
York County Revenue - Southern Bypa	0	0		0	0	#DIV/0!
State Revenue	0	0		0	0	#DIV/0!
<b>Total Intergovernmental</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>(20,000)</b>	<b>-100.0%</b>
<b>Miscellaneous</b>						
Miscellaneous	28,068	1,000	1,050	20,000	18,950	1804.8%
Sale of Fixed Assets	13,700	0	0	0	0	#DIV/0!
Contributed Capital	0	0	0	0	0	#DIV/0!
Contribution to Capital Revenue	0	0	0	0	0	#DIV/0!
Fund Balance Appropriation		0		0	0	#DIV/0!
<b>Total Miscellaneous</b>	<b>41,768</b>	<b>1,000</b>	<b>1,050</b>	<b>20,000</b>	<b>18,950</b>	<b>1804.8%</b>
<b>Investment Earnings</b>						
Interest Income	9,289	5,000	6,400	10,000	3,600	56.3%
<b>Total Interest Earnings</b>	<b>9,289</b>	<b>5,000</b>	<b>6,400</b>	<b>10,000</b>	<b>3,600</b>	<b>56.3%</b>
<b>Grants</b>						
Grants	0	0		0	0	#DIV/0!
<b>Total Grants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Other Financing Sources</b>						
Insurance Proceeds	15,574	10,633	12,548	6,620	(5,928)	-47.2%
Bond Proceeds	0	5,234,000	0	0	0	#DIV/0!
Transfers	0	0	0	0	0	#DIV/0!
<b>Total Other Financing Sources</b>	<b>15,574</b>	<b>5,244,633</b>	<b>12,548</b>	<b>6,620</b>	<b>(5,928)</b>	<b>-47.2%</b>

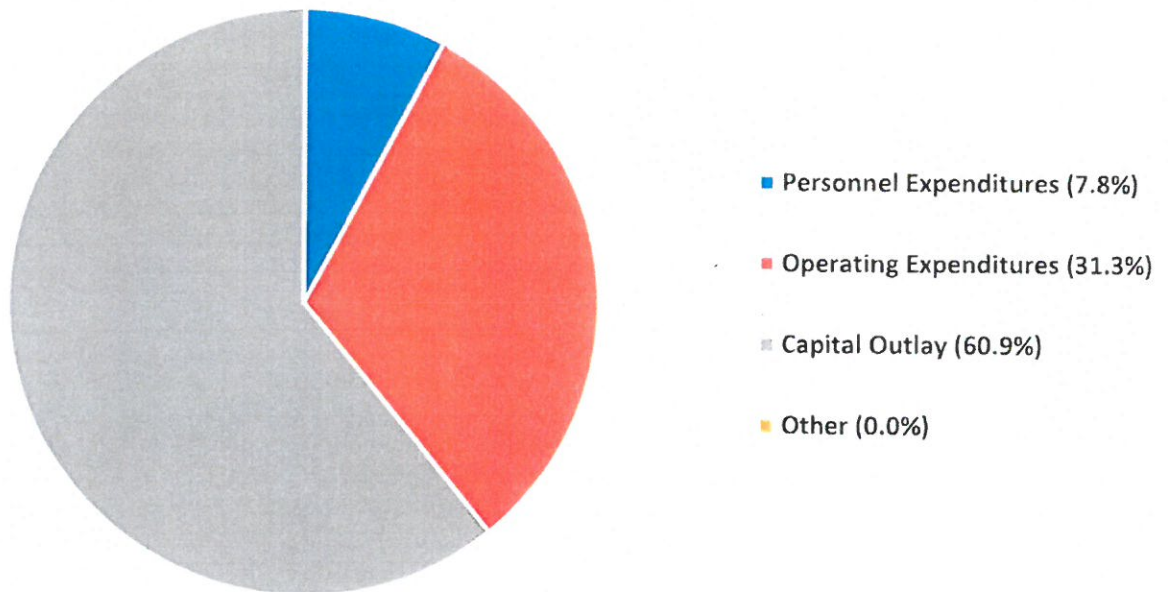


# Expenditure Summary

## Expenditures by Type

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
Personnel Expenditures	993,110	1,075,205	1,360,185	1,433,425	73,240	5.4%
Operating Expenditures	3,787,887	3,198,420	5,614,068	5,793,160	179,092	3.2%
Capital Outlay	420,698	531,541	11,717,495	11,244,675	(472,820)	-4.0%
Other Financing Uses	0	14,658	0	0	0	#DIV/0!
Subtotal	5,201,695	4,819,823	18,691,748	18,471,260	(220,488)	-1.2%
Gross Revenue Allocation	462,000	511,723	666,309	886,265	219,956	33.0%
<b>Total</b>	<b>5,663,694</b>	<b>5,331,546</b>	<b>19,358,057</b>	<b>19,357,525</b>	<b>(532)</b>	<b>0.0%</b>

**FY 2016-17 Expenditures by Type (As % of Total Budget)**



\* Percentages do not include expenditures (\$886,265) incurred in the General Fund and allocated to the Gross Revenue Fund.



## WATER MAINTENANCE

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	261,722	262,335	323,091	346,540	23,449	7.3%
Salaries - Overtime	31,676	27,649	30,000	30,000	0	0.0%
FICA	21,779	21,737	27,011	28,805	1,794	6.6%
SC Retirement	31,262	31,669	38,952	43,424	4,472	11.5%
SC Deferred Compensation	1,649	1,675	2,340	2,535	195	8.3%
Medical Insurance	41,974	40,238	51,475	57,088	5,613	10.9%
Workers Compensation	5,090	6,163	7,062	7,531	469	6.6%
<b>Total Personnel</b>	<b>395,152</b>	<b>391,466</b>	<b>479,931</b>	<b>515,923</b>	<b>35,992</b>	<b>7.5%</b>
<b>Operating Expenses</b>						
Uniforms	6,583	7,135	7,950	7,975	25	0.3%
Materials & Supplies	145,095	72,101	133,600	126,400	(7,200)	-5.4%
Vehicle Maintenance	3,569	8,512	8,000	8,000	0	0.0%
Gas, Oil, Grease	19,705	13,827	17,000	17,000	0	0.0%
Telephone			3,840	3,840	0	0.0%
Contracted Services	60,961	43,715	46,000	48,000	2,000	4.3%
Travel & Training	1,240	0	2,200	2,900	700	31.8%
Memberships/Dues/Subscriptions	184	135	1,027	1,338	311	30.3%
Water Meter Replacement	13,176	9,577	10,000	10,000	0	0.0%
Water Meters -New	0	85,488	60,000	100,000	40,000	66.7%
Equipment Repairs	891	5,272	15,000	15,000	0	0.0%
Street Repairs	100,199	85,783	100,000	100,000	0	0.0%
Hydrant Repairs & Maintenance	20,000	28,270	25,000	30,000	5,000	20.0%
Miscellaneous Expenses	653	247	500	500	0	0.0%
Professional Services	0	0	0	0	0	#DIV/0!
Service Contracts	0	502	0	0	0	#DIV/0!
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>372,256</b>	<b>360,564</b>	<b>430,117</b>	<b>470,953</b>	<b>40,836</b>	<b>9.5%</b>
<b>Capital Outlay</b>						
Computer Outlay	545	748	0	0	0	#DIV/0!
Machinery & Equipment	0	0	7,000	4,000	(3,000)	-42.9%
Other Outlay	0	0	0	0	0	#DIV/0!
Transportation	0	0	0	66,000	66,000	#DIV/0!
<b>Total Capital Outlay</b>	<b>545</b>	<b>748</b>	<b>7,000</b>	<b>70,000</b>	<b>63,000</b>	<b>900.0%</b>
<b>Water Maintenance Total</b>	<b>767,953</b>	<b>752,778</b>	<b>917,048</b>	<b>1,056,876</b>	<b>139,828</b>	<b>15.2%</b>

## SEWER MAINTENANCE

	FY 13/14 Actual	FY 14/15 Actual	FY15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	137,831	169,457	248,225	272,715	24,490	9.9%
Salaries - Overtime	9,473	10,304	15,000	20,000	5,000	33.3%
FICA	10,607	13,022	20,137	22,393	2,256	11.2%
SC Retirement	15,606	19,617	29,035	33,757	4,722	16.3%
SC Deferred Compensation	544	679	1,820	2,015	195	10.7%
Medical Insurance	22,783	30,213	46,359	48,792	2,433	5.2%
Workers Compensation	2,593	3,551	5,265	5,854	589	11.2%
<b>Total Personnel</b>	<b>199,437</b>	<b>246,843</b>	<b>365,841</b>	<b>405,526</b>	<b>39,685</b>	<b>10.8%</b>
<b>Operating Expenses</b>						
Uniforms	4,612	7,351	5,700	7,200	1,500	26.3%
Materials & Supplies	61,006	53,200	81,200	85,000	3,800	4.7%
Vehicle Maintenance	7,601	2,763	10,000	10,000	0	0.0%
Telephone	0	0	4,840	4,840	0	
Gas, Oil, Grease	17,449	12,111	20,000	20,000	0	0.0%
Equipment Repairs	8,700	11,733	15,000	20,000	5,000	33.3%
Travel & Training	1,943	3,818	5,200	5,350	150	2.9%
Memberships/Dues/Subscriptions	220	313	1,017	1,048	31	3.0%
Electricity Lift Stations	59,307	64,786	70,000	90,000	20,000	28.6%
Pump Station Repairs	93,296	83,325	90,000	90,000	0	0.0%
Pump Station Monitoring	9,799	13,722	21,000	21,000	0	0.0%
Buildings & Grounds Maint.	0	746	5,000	5,000	0	0.0%
Miscellaneous Expenses	334	635	500	500	0	0.0%
Contracted Services	92,387	81,345	101,000	115,000	14,000	13.9%
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>356,655</b>	<b>335,848</b>	<b>430,457</b>	<b>474,938</b>	<b>44,481</b>	<b>10.3%</b>
<b>Capital Outlay</b>						
Computer Outlay	0	0	0	0	0	#DIV/0!
Machinery & Equipment	1,252	7,900	30,500	0	(30,500)	-100.0%
Other Outlay	0	0	0	0	0	#DIV/0!
Transportation	0	41,495	0	58,000	58,000	#DIV/0!
<b>Total Capital Outlay</b>	<b>1,252</b>	<b>49,395</b>	<b>30,500</b>	<b>58,000</b>	<b>27,500</b>	<b>90.2%</b>
<b>Sewer Maintenance Total</b>	<b>557,344</b>	<b>632,086</b>	<b>826,798</b>	<b>938,464</b>	<b>111,666</b>	<b>13.5%</b>

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# Stormwater Utility Fund



## STORMWATER REVENUES

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Fines, Fees, Lic. &amp; Permits</b>						
Stormwater Fees	0	735,963	682,500	710,000	27,500	4.0%
<b>Total Fines, Fees, Lic &amp; Permits</b>	<b>0</b>	<b>735,963</b>	<b>682,500</b>	<b>710,000</b>	<b>27,500</b>	<b>4.0%</b>
<b>Other Financing Sources</b>						
Transfer In from General Fund	0	92,346	0	0	0	#DIV/0!
Appropriation of Fund Balance	0	0	447,975	0	(447,975)	-100.0%
<b>Total Other Financing Sources</b>	<b>0</b>	<b>92,346</b>	<b>447,975</b>	<b>0</b>	<b>(447,975)</b>	<b>-485.1%</b>
<b>Total Revenues</b>	<b>0</b>	<b>828,309</b>	<b>1,130,475</b>	<b>710,000</b>	<b>(420,475)</b>	<b>-37.2%</b>

# STORMWATER

	FY 13/14 Actual	FY 14/15 Actual	FY15/16 Adopted	FY 16/17 Mgr. Rec.	Change (\$)	Change (%)
<b>Personnel</b>						
Salaries	62,685	116,038	321,347	316,953	(4,394)	-1.4%
Salaries - Overtime	0	0	4,000	4,000	0	0.0%
FICA	3,963	7,553	24,889	24,553	(336)	-1.3%
SC Retirement	6,689	11,969	35,912	37,021	1,109	3.1%
SC Deferred Compensation	261	325	1,885	1,560	(325)	-17.2%
Medical Insurance	7,743	13,312	44,091	36,709	(7,382)	-16.7%
Workers Compensation	693	1,941	3,301	2,562	(739)	-22.4%
<b>Total Personnel</b>	<b>82,033</b>	<b>151,138</b>	<b>435,425</b>	<b>423,358</b>	<b>(12,067)</b>	<b>-2.8%</b>
<b>Operating Expenses</b>						
Uniforms	621	1,340	3,750	3,400	(350)	-9.3%
Materials & Supplies	7,333	8,799	14,225	12,475	(1,750)	-12.3%
Vehicle Maintenance	0	778	400	600	200	50.0%
Gas, Oil, Grease	432	1,806	2,400	5,000	2,600	108.3%
Electricity	0	0	3,570	3,570	0	0.0%
Telephone	942	2,127	7,585	9,440	1,855	24.5%
Travel & Training	2,930	4,835	12,050	12,450	400	3.3%
Memberships/Dues/Subscriptions	924	1,435	2,139	1,975	(164)	-7.7%
Permits	2,000	2,000	2,000	2,000	0	0.0%
Buildings/Grounds Maint	0	0	5,031	5,031	0	0.0%
Miscellaneous Expenses	92	267	500	500	0	0.0%
Professional Services	28,768	3,251	49,200	64,200	15,000	30.5%
Lease Agreements	0	0	0	0	0	#DIV/0!
Contingency	0	0	0	135,801	135,801	#DIV/0!
Service Contracts	0	0	0	0	0	#DIV/0!
Other Insurance Expense	0	0	0	0	0	#DIV/0!
Pre-employment Expense	0	58	200	200	0	0.0%
Stormsewer Maintenance	8,355	0	20,000	30,000	10,000	50.0%
Employee Assistance Program	0	0	0	0	0	#DIV/0!
<b>Total Operating</b>	<b>52,397</b>	<b>26,696</b>	<b>123,050</b>	<b>286,642</b>	<b>163,592</b>	<b>132.9%</b>
<b>Capital Outlay</b>						
Computer Outlay	0	574	0	0	0	#DIV/0!
Machinery & Equipment	0	0	5,000	0	(5,000)	-100.0%
Other Outlay	0	0	0	0	0	#DIV/0!
Transportation	0	0	567,000	0	(567,000)	-100.0%
<b>Total Capital Outlay</b>	<b>0</b>	<b>574</b>	<b>572,000</b>	<b>0</b>	<b>(572,000)</b>	<b>-100.0%</b>
<b>Transfers Out</b>						
General Fund	0	92,346	0	0	0	#DIV/0!
<b>Stormwater Total</b>	<b>134,430</b>	<b>270,754</b>	<b>1,130,475</b>	<b>710,000</b>	<b>(420,475)</b>	<b>-37.2%</b>

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# Capital Projects Fund



- Transfer to General Fund: \$500,000
- Undesignated: \$25,000

In addition, a total of \$375,000 has been recommended from hospitality tax funds for the following tourism-related expenditures:

- Hospitality Tax Projects
  - Transfer to General Fund for SCSF & Tourism Related Expenditures: \$130,000
  - Hospitality Tax Grants: \$50,000
  - Undesignated: \$195,000



General Fund Cash Accounts				
	July 2014	July 2015	July 2016	
Account Name				Description
Police Petty Cash	100.00	100.00	100.00	Cash that police department keeps on hand for small purchases.
Admin Petty Cash	850.00	850.00	850.00	Cash that town hall keeps on hand for small purchases (100) and cash used to open three cash drawers daily (250 each).
Cash in House	750.00	750.00	750.00	Cash that town hall keeps on hand to make change for cashiers
SCB&T Checking	4,190,494.00	5,384,921.13	6,467,700.23	Cash Operating Account
Cushion Fund - Fire Department	57,569.65	0.00	0.00	Established per bond issue - FrnHA (should be a year's payment--currently paying annually - 53,873.) Note satisfied in December 2014. Account closed and funds deposited into the General Fund account.
Gross Revenue Cash Accounts				
	July 2014	July 2015	July 2016	
Account Name				Description
SCB&T Checking	5,413,080.00	8,445,943.32	10,394,418.63	Cash Operating Account
Depreciation Reserve Fund	365,678.11	366,135.51	983,519.41	Established per bond issue for construction of wastetreatment plant. Since the wastetreatment debt has been paid off. This account can be used to satisfy the requirements of the new bond issue (Water/Sewer System Refunding Series 2011 and 2013)
Operations & Maintenance	317,850.05	226,562.03	832,802.88	Established per bond issue for construction of wastetreatment plant. Since the wastetreatment debt has been paid off. This account can be used to satisfy the requirements of the new bond issue (Water/Sewer System Refunding Series 2011 and 2013.)
Debt Service Fund (2011)	374,840.08	380,810.15	393,010.84	Established as a result of the refunding of Bond Series 1998; 2003A; 2004 - January 2011
Debt Service Reserve Fund (2011)	340,730.25	340,769.63	341,491.58	Established as a result of the refunding of Bond Series 1998; 2003A; 2004 - January 2011
Debt Service Fund (2011-B)	62,922.07	63,763.12	65,566.96	Established as a result of the refunding of Bond Series 2001 and the purchase of 131 E. Elliott Street (Fort Mill School District property) to be used as a public works maintenance facility
Debt Service Fund (2013-A)	5,896.33	21,919.31	63,907.08	Established as a result of reimbursing Town for expense incurred from November, 2012 and after April 2013 relative to the improvement of the Water/Sewer System
Debt Service Fund (2013-B)	76,589.51	48,608.41	0.00	Established as a result of reimbursing Town for expenses incurred as a result of improvements to Water/Sewer system
Capitalized Interest (Series 2015)			111.05	Established per bond issue for Waste Treatment Plant Upgrades - bond Series 2015 (August 2015)
Debt Service Fund (Series 2015)			82,073.96	Established per bond issue for Waste Treatment Plant Upgrades - bond Series 2015 (August 2015)
Water/Wsewer Construction Fund			11,008,633.06	Established per bond issue for Waste Treatment Plant Upgrades - bond Series 2015 (August 2015)
Other Cash Accounts				
	July 2014	July 2015	July 2016	
Account Name				Description
Capital Projects Checking	2,535,412.00	4,104,674.63	6,980,565.80	Established for major projects - includes G. O. Bond 2012 Proceeds of 1.5 million for the design and construction of two new athletic fields and improvement of existing field.
Hospitality Tax Checking	542,298.20	744,674.30	1,148,551.85	Established for projects that meet the requirements to be funded with Hospitality Tax Income (July/2007)
Narcotics Fund	42,204.35	64,751.98	74,532.85	Account established to deposit monies released per drug activity and monies received from the York County Multi-jurisdictional task force.
Community Development Cking	102,711.16	91,486.48	102,937.59	Established years ago when Town received Community Development Funds from gov't agency. Fund was maintained by depositing annually a sum that was budgeted. Monies are used at the discretion of the Town Council & Manager



Debt Description	FY2013:14		FY 2014:15		FY 2015:16		FY 2016:17	
	Face Amt	Balance	Annual Pmt	Annual Pmt	Annual Pmt	Annual Pmt	Annual Pmt	Yr Retired
General Obligations Bond 1994 - Fire Station	657,300	0	53,873	53,873	0	0	0	12/2014
General Obligations Bond 2002-Town Hall Renovations	1,000,000	0	0	0	0	0	0	7/2012
General Obligations Bond 2012-Doby's Bridge Park Improvements	1,500,000	1,165,537	127,017	127,017	127,017	127,017	127,017	3/2027
Capital Lease 1993 - Rock Hill Waterline	2,762,550	725,748	202,971	203,735	203,059	202,663	202,663	12/2019
Revenue Bond Series 2011 - refunding of old debt series 1998, 2003A, 2004	6,152,000	3,625,000	681,299	677,088	678,273	673,836	673,836	12/2022
Revenue Bond Series 2011-B - refunding of old debt series 2001 and purchase of Elliott Street Property	926,000	494,000	108,904	109,113	109,226	108,259	108,259	12/2020
Revenue Bond Series 2013 A - Water/Sewer System Improvement - to fund capital projects arising after 4/25/13 and reimburse Town for upfront cost paid after Nov. 25, 2012 (up to 1,000,000)	1,330,000	1,302,000	27,797	25,270	53,004	121,807	121,807	12/2027
Revenue Bond Series 2013 B - Water/Sewer System Improvement to reimburse Town for upfront project costs	250,000	0	92,620	96,300	68,680	0	0	12/2015
New FY 14.15: Revenue Bond Series 2015 - Water/Sewer Improvements - to fund capital projects arising from various improvements/upgrades of the water/sewer systems. For FY 15.16, interest is being withheld from bond proceeds and deposited on account with the Bank of New York (Bond Trustee) and will be paid accordingly by same.	11,605,000	11,605,000	0	0	377,540	492,444	492,444	12/2041
Lease Purchase 2003 - Fire Department Ladder Truck	735,000	0	0	0	0	0	0	6/2013
Lease Purchase 2008 - Police Department Radios	235,000	0	0	0	0	0	0	3/2012
Lease Purchase 2010 - Various Equipment/Vehicles	411,000	0	0	0	0	0	0	2/2013
Lease Purchase 2011 - Various Equipment/Vehicles	817,000	0	280,104	276,182	0	0	0	12/2014
Lease Purchase 2013 - Fire Trucks	850,000	697,054	0	97,673	97,673	97,673	97,673	12/2023
New - Lease Purchase 2015 - Public Works Trucks/Backhoe	512,000	512,000				77,838	77,838	6/2023
	29,742,850	20,126,339	1,574,585	1,666,251	1,714,472	1,901,537	1,901,537	
Net Change Over Fiscal Year			118,622	91,666	48,221	187,065	187,065	

**General Obligation Debt:** This debt is guaranteed by the full faith and credit of the Town of Fort Mill. State law limits the amount of this debt to 8% of the total assessed value of taxable property located within the town limits. This is the funding tool used when there is a need to construct buildings or recreational facilities. As of the Town's fiscal year ending September 2015, law allows \$4.887 million in outstanding General Obligations debt.

**Revenue Bonds:** Borrowing through the sale of revenue bonds. These bonds are secured by the revenue produced from fees charged to the Town's water/sewer customers. Only revenues from the system are pledged to the bond holders, so no other Town assets are placed at risk for these loans. This debt does not count against the Town's General Obligations debt limit.

**Lease Purchases:** Financing of the purchase of a variety of equipment and/or vehicles resulting in no impact on the Town's General Obligations debt limit. This financing arrangement can not be used for the purchase of buildings or land. They are true leases because the payments are subject to annual appropriation by the Town Council.